



**SAVE THIS FORM BEFORE SENDING**

Fields marked by \* are required information

<b>*Title (Mr/Ms/Miss/Dr/etc.):</b>	<b>*Surname:</b>	<b>*First name:</b>
<b>*Rank and collar no. / Job title:</b>	<b>*Full work address:</b>	
<b>*Force / organisation:</b>		
<b>Work mobile no (if applicable):</b>		
<b>*Work telephone no:</b>	<b>*Postcode:</b>	
<b>*Work email:</b>		

If you would prefer to have books and other loaned items sent to you home address, please supply your home contact information below. You can supply just your personal email if you would prefer us to use it.

You may update your preference at any time by [contacting the Library](#).

<b>Home telephone no:</b>	<b>Full home address:</b>	
<b>Personal mobile no:</b>		
<b>Personal email:</b>	<b>Postcode:</b>	

**OpenAthens account**

Access to Library eResources including journals and eBooks is via OpenAthens; without OpenAthens your membership will be limited to book loans and free-to-access resource. OpenAthens is a service supplied to the College by Eduserv with whom we will share your name, email and membership number for account administration purposes. Full OpenAthens terms and conditions can be found [here](#).

**Please supply me with an OpenAthens account:**       YES       NO



## Police Library Research Update

The Library produces a monthly research update that showcases some recent policing articles, books and key articles on a featured monthly topic; past issues can be [found here](#). The newsletter is sent out via an internal mail list; your information will not be provided to a third party. You may unsubscribe by [contacting the Library](#) directly at any time.

Please subscribe me to the NPL Research update:     YES         NO

## Please assist us by providing the following additional information:

**How did you hear about the library?**

Other: \_\_\_\_\_

**What's your reason for joining?**

Other: \_\_\_\_\_

## Privacy statement

The Library, a part of the College of Policing, provides a service to Library members. We are committed to protecting the privacy of the information you share with us in line with the College's [Privacy Notice](#) and the General Data Protection Regulation (GDPR) 2018. Our legal basis for using your personal data is under Public Task; we rely on Consent for Research Update. We may contact you with regards to your account and will send automatic notifications for pre-overdue and overdue items. We may contact your Force if you do not respond to final overdue notifications or item replacement invoices. In order to provide you with OpenAthens we will share your data with Eduserv. Data is retained for the length of your account and permission for accounts must be renewed annually. If we cannot use your data we would not be able to provide you with a library service. See [Using the Library 5. Data protection and privacy](#) for further information on how the Library stores and processes your data. To exercise your rights over your data please contact: [data.protection@college.pnn.police.uk](mailto:data.protection@college.pnn.police.uk)

By typing my name below and returning this form, I confirm I have read [Using the Library](#) and the College's [Privacy Notice](#) and agree to the terms and conditions of borrowing and use of the National Police Library services and facilities.

**Electronic signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

You are advised to email this form using your secure work account; personal email accounts are not secure.

**Return your completed form to: [library@college.pnn.police.uk](mailto:library@college.pnn.police.uk)**

FOR LIBRARY USE ONLY:

Borrower's No.: \_\_\_\_\_ Entered by: \_\_\_\_\_ Date: \_\_\_\_\_