

Kate Husselbee
Director Corporate Services

Expenses covering period 1 October to 31 December 2017

Date	Start point and destination	Purpose	Travel (all air and rail travel is at standard class or equivalent)					Other inc hospitality	Method of payment e.g. cash, TRIPS	Total cost £
			Air	Rail	Hire car/petrol	Taxi	Accom/meals			
04/10	Home to Coventry, via Hendon	Internal Staff Meetings		95.50		46.37				£141.87
10/10	Home to Harperley Hall	Staff Site Visits		184.70						£184.70
01/11	Home to Coventry	Staff meetings		88.00						£88.00
23/11	Home to Coventry	Annual Conference		102.65						£102.65
21/12	London to Coventry	Facet5 Team Building		102.65						£102.65